

Wellesley Public Schools Food Service Policy

For all participants: A minimum balance equivalent to 10 school lunches should be maintained for each student or staff account for those who anticipate participation in the food service. Families/staff are strongly encouraged to register for low balance alerts and to make payments via online credit card.

For staff: Once the funds on account are depleted, lunch service will be terminated until the account balance is brought back into good standing.

For students: At the point when the balance first drops below the minimum balance, the family will be notified that the account is running low and needs to be replenished. Once the funds on account drop to zero, the family will be notified that an alternate lunch will be provided for five days. Purchase of ala carte items and/or a second lunch will be disallowed when the account balance is zero or below. If the account is not brought back into good standing after the 5 days of alternate lunch service, the family will be notified that the account has been suspended and to provide a bagged lunch for the child until the account is brought back into good standing. If an outstanding balance exists from a prior school year, no school lunch will be provided in a new school year until the account is brought back into good standing.

For students who qualify for free or reduced price lunch, accounts will be processed in accordance with federal regulations.

Any positive balances will remain on account to be used in the following school year, or returned to the family or staff member upon request.

Voted by School Committee: June 14, 2011