

The Wellesley Public Schools is in the process of implementing a new computerized Point-of-Sale payment system for all items purchased through the school lunch program.

The system that was chosen is NutriKids POS System. Preparation is underway to implement this new system in our district with launch dates as follows:

Tues. 9/13/2011	Bates Elementary School Hardy Elementary School Hunnewell Elementary School
Wed. 9/14/2011	High School, Middle School
Thurs. 9/15/2011	Upham Elementary School Fiske Elementary School Schofield Elementary School Sprague Elementary School

Each student will be assigned a personal identification number (PIN) that they will enter via a pin pad located at the cashier's station (secondary level only). Once entered, the student's account will automatically appear on the cashier's screen, indicating the balance in the student's lunch account. The cashier will record the lunch items purchased. Upon completion of the transaction, the student's account will be reduced by the amount of the purchase.

Information regarding free or reduced price meal status, if applicable, is preloaded into your child's account. The meal check out process is the same for all students. USDA regulations require the completion of a new Free/Reduced Application at the beginning of each school year. If you have not already done so, please complete your application no later than September 16, 2011. Completed applications should be mailed to:

Patrick Spencer  
Assistant Business Administrator  
Wellesley Public Schools  
40 Kingsbury Street  
Wellesley, MA 02481-4827

We realize that elementary school students may have difficulty remembering their PIN number. A pre-printed ID card for each elementary student will be maintained in a file box in the cafeteria. As students move through the food service line, they will retrieve their card from the file box and place it in one of two containers: Milk Only or Lunch Meal. The food service attendant will process the students' cards at the end of meal service so that the meal can be properly recorded and will then return them to the file box for the next day.

No later than September 7, your child will receive a packet that will include his/her unique PIN as well as detailed instructions you will need to setup your online NutriKids account.